

Program Review

Name of Unit:

Name of person preparing document:

Date of unit meeting to review document:

Reviewer Name:

Reviewer Position:

In responding to the following questions, consider your program or service in all its aspects, such as organizational effectiveness, quality of services offered, innovation, internal processes, external constraints, relationship to other programs, the future of the field, human resources, training, finance and budget, and governance and social responsibility.

Note: Include when possible all members of the unit, a student and others outside the unit in the review of this document.

Please respond to the following:

1. Assume the reader doesn't know anything about your program. Please describe your program including organizational chart/structure, your mission (purpose), whom you serve, what kind of services you provide, and why these services are valuable, especially to students or other recipients.
2. How does your program define effectiveness, and what measures have you chosen to gauge it?
3. Please summarize the results of the measures you have applied.
4. Reflect on those results and tell us what they mean for your program.
5. In answering both the following questions, please include as appropriate such areas as student performance, SLO/SAO cycle and results, curriculum, scheduling, alternative modes of delivery, outreach, partnerships, best practices, efficiency in using resources, group dynamics, strengths, weaknesses, innovations, etc.
 - a. What is going well and why?

- b. What is not going well and why?
6. What feedback did you receive from your last Program Review? How did you respond to it?
 7. Tell us where you would like your program to be three years from now (vision).
 8. Reflect on your responses to all the previous questions. Complete the Three Year Action Plan worksheet, entering in priority order the specific program goals and objectives you have formulated to maintain or enhance your strengths, or to address identified weaknesses. In addition, enter any resources required to achieve each objective.
 9. How do your vision and goals contribute to the college's mission?